

Center for MR Research – 3T

Policy 6: Power Failure - Emergency

To continue essential services during a power failure, Center staff should be aware of and observe emergency procedures applicable to power failure.

PROCEDURE

A. Electrical service maintained by emergency power:

1. Minimal hallway lighting
2. Emergency hallway lighting (red lights)
3. ID Activated doors
4. Telephones
 - a. Internet phones will not work in offices at AIC
 - b. Red phone located at clinical front desk at AIC can be used.
5. Selected wall receptacles (red plates)

B. Actions to be taken in the event of power failure:

1. Identify immediate priorities –subject and staff safety.
2. Organize available resources to meet immediate priorities.
3. Determine extent of power failure.
 - a. Local failures such as circuit breakers affecting an outlet, room or a small section.
 - b. Major failure affecting entire building or portions of the campus.
4. If emergency power is available, plug life sustaining equipment into receptacle on emergency power system (red plates).
5. Reassure subjects that they are in no immediate danger.

C. Who to notify in the event of power failure:

1. Notify Mike Roy at one of the following numbers:
 - a. Office (312) 413-2911 or
 - b. Cell (312) 669-4372
2. Notify Facilities Management at 6-7511.
3. Notify Director or designate on call/duty.
4. Notify GE Service Field Engineer on call.

Sponsor: Director

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