9:00 a.m. **Report to Orientation and Sign In** -
Orientation with Kay in OB/Gyne Office -
Students will report for orientation and sign in with Kay Greencevicz (708/684-1538), in Ste 131-NO (Internal Medicine Office near Security North entrance – the entrance nearest Advocate Children’s Hospital).

9:15 a.m. **Orientation** -
Students will complete appropriate paperwork for: computer access and confidentiality agreement, associate parking, scrubs, pagers, etc. Students will also receive their folders with necessary Ob/Gyne information, as well as a sufficient number of meal tickets to cover call nights, and lunch for Orientation day.

9:30 a.m. **Universal Protocol Video – “First Do No Harm” – students will be shown video.**

9:45 a.m. **ID Badges** –
ID badge forms faxed in advance to Diana Misura, HR Badge Coordinator. Badges will be ready for students.

10:00 a.m. **Scrub Machine** – Student scrub machine in 101N –
Two credits allowed at a time. Badge access. Kay will email Linen (call 41-4506 and/or fax to 41-4083) for student scrub access.

10:15 am. **Call Rooms** – Students will be shown the Ob/Gyne on-call rooms on 2N. Each student will receive a call room key. **Please note:** There will be a fee for a lost pager, ID badge, parking transponder, or Call Room keys.

10:30 a.m. **Surgery – 3rd Floor OR – Surgery Pavillion**
Orientation with Charlene McCabe, Surgery Educator - Ext.41-5760 – Students will change into scrubs in the Surgery Dept. (Note: no t-shirts showing; no jewelry). *(Have desk call Char on her phone)*
11:30 a.m.  
**Labor & Delivery** –
Orientation in Labor and Delivery areas with Kerry Johnson.  Kerry will show scrubbing in technique and show students 6E (postpartum) unit.

**Lockers** –
New Student Lockers located in Rm. 2218 in the New Tower.  Students are assigned lockers and will use Advocate-approved combination locks.  Combinations will be given to students individually.

12:30-1:30 p.m.  
**Lunch** –
Students will receive meal tickets for today’s lunch and students’ call nights.  Each student will receive tickets that will be loaded with a sufficient amount for call nights during the rotation.

1:30 p.m.  
**Women’s Health Outpatient Clinic** –
Students tour Clinic Offices, Suite 207 POB.  (Physicians’ Office Building).  Clinic orientation will be conducted when students are in OB-Gyn Clinic.  (GynOnc mobile phone: 41-6193)

2:00 p.m.  
**Page Residents** – Kay will assist students in paging their appropriate residents for service instructions for next day – Page residents on PerfectServe System 41-1111.

2:15 p.m.  
Students will get instructions from residents.