

Office of the Student Affairs (MC 785)
112 College of Medicine West
1853 West Polk Street
Chicago, Illinois 60612-7332

January 9, 2018

R.J. Daley Center
50 W. Washington St. Room 1000
Chicago, IL 60602
312.603.5460 FAX

**RE: Anon Anon
123 W Ave
Anon, IL 12345-4321**

**Juror Number: 99999999
Service Date: Monday, January 1, 2018**

Dear Sir or Madam:

Anon Anon is a student at the University of Illinois, College of Medicine at Chicago, and was summoned for Jury Duty on Monday, January 1, 2018 at 8:00 AM.

Anon Anon is currently involved in the fourth year of the medical school curriculum and cannot be absent. These experiences, which are required for graduation, are of a "lock-step" nature; therefore, any interruption could result in a delay of the expected graduation date.

I therefore request an exclusion from this summons.

If you have any further questions regarding this student, please do not hesitate to contact me.

Sincerely,



Kathleen J. Kashima, PhD
Senior Associate Dean of Students

cc: Anon Anon
Student File